

# 10th Annual Evanston Bluegrass Festival

Saturday, June 20<sup>th</sup>, 2020



## Vendor Booth Application

Thank you for your interest in participating in the 10<sup>th</sup> annual Evanston Bluegrass Festival! We look forward to working with you. **Application Due Date: April 1<sup>st</sup>, 2020.** The Bluegrass Festival committee will jury all applications received and paid in full by the due date to select the vendors for this year's festival. The Bluegrass Festival committee reserves the right to return or deny any application which is incomplete or not paid in full at time of submission. All decisions made by the committee regarding your application are final. Notification of acceptance status shall be sent to all applicants no later than April 10<sup>th</sup>. Anyone not selected to vend will have their booth fee refunded in full. If you have additional questions regarding the application or selection process we will be happy to speak with you. Please contact our Vendor Manager, Shasta Wigginton for assistance.

*Shasta Wigginton, Vendor Manager*  
*P.O. Box 394, Evanston, WY 82931*  
*(307) 679-6575*  
*Shasta.Smith.Wigginton@gmail.com*  
*www.BluegrassEvanston.com*

### PAYMENT AND MAILING OPTIONS

- Credit card - call Shasta 307-679-6575
  - Check/Money Order - mail to PO Box listed below
- Return form to: [Shasta.Smith.Wigginton@gmail.com](mailto:Shasta.Smith.Wigginton@gmail.com), or mail to Bluegrass Fest, PO Box 394, Evanston WY, 82931

Vendor Business Name: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Business Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Booth operation hours are Saturday 6/20 from 11am – 10pm. You **MUST** have your booth staffed and operational during these hours, do not tear down early. Vendor set up times will be Friday 6/19 from 6 pm – 9 pm, and Saturday 6/20 from 8 am – 10 am. Vendor clean up time will be Saturday 6/20 from 10:30 pm - midnight and Sunday 6/21 from 9 am – 11 am.

Venue Address: Machine Shop 1440 Main St., Evanston Wy, 82930

### Booth spaces can be indoors or outdoors!

- INDOOR General Merchandise, One Space - \$50 (10' X 10') I need \_\_\_\_\_ Full Space(s)
- OUTDOOR General Merchandise, One Space - \$50 (10' X 10') I need \_\_\_\_\_ Full Space(s)
- INDOOR Food Vendor, One Space - \$90 (10' X 10') I need \_\_\_\_\_ Full Space(s)
- OUTDOOR Food Vendor, One Space - \$90 (10' X 10') I need \_\_\_\_\_ Full Space(s)

### Late Fee (After April 1<sup>st</sup>, 2020) - Add \$10.00

Do you need electricity? \_\_\_\_\_ (you will need to provide your own extension cords and power strips)

Brief description of merchandise being sold: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Yes, please send me information on advertising options in the Bluegrass Festival program

FREE Link to your website from [www.BluegrassEvanston.com](http://www.BluegrassEvanston.com)

Your website address is: \_\_\_\_\_

**CHECK OR MONEY ORDER ENCLOSED: \$** \_\_\_\_\_

**I HAVE PAID \$** \_\_\_\_\_ **BY PHONE**

**I have read and agree to the festival terms and conditions (see *below*), and am responsible for informing all members of my group of these terms and conditions.**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

## **TERMS AND CONDITIONS**

- ▶ Beer and wine will be sold on the premises. Outside coolers, containers and bottles are not allowed. Those who wish to drink are required to wear an age verified wristband obtainable at the festival bar.
- ▶ If you need electricity, you are required to supply your own extension cord and power strip.
- ▶ For RV's, trailers, and other large vehicles, there is very limited parking on the premises (there are no hookups and no dumping is allowed) so it is recommended that Vendors stay in local hotels and campgrounds. Check [www.BluegrassEvanston.com](http://www.BluegrassEvanston.com) for deals about participating hotels/campgrounds.
- ▶ Evanston Bluegrass Festival enforces a zero tolerance drug policy. Anyone caught using or in possession of illegal substances will be required to leave immediately and not invited to return.
- ▶ Smoking is permitted outdoors in designated smoking areas only.
- ▶ NO PETS are allowed on festival grounds without prior written approval from festival management.
- ▶ Participants consent to the use of their names, pictures, images, recorded voice or music in connection with festival events and without inspection for such purposes as commercial or promotional use.
- ▶ All Vendors and guests of Vendors agree to comply with festival, Federal, State, County, and local ordinances and/or regulations.
- ▶ All Vendors and guests of Vendors agree to defend, indemnify, and hold harmless Young Musicians, Inc. (festival presenter), the City of Evanston, Roundhouse Complex, or any other festival site or management, their officers, boards, employees, volunteers, independent contractors, or agents for any liability and any damages whatsoever, including, but not limited to, property damage, loss or theft of property, personal injury or death arising out of or in any manner connected with the use of premises, with or without festival's permission.